



Republic of the Philippines  
REGION XII  
Province of Cotabato  
Municipality of Alamada

**OFFICE OF THE SANGGUNIANG BAYAN**

EXCERPT FROM THE MINUTES OF THE 6<sup>TH</sup> REGULAR SESSION OF THE 11<sup>TH</sup> SANGGUNIANG BAYAN OF ALAMADA HELD AT SB SESSION HALL, 2<sup>ND</sup> FLOOR, MUNICIPAL BUILDING, ALAMADA, COTABATO ON AUGUST 8, 2022 AT 9:00 IN THE MORNING.

Present:

- |                                  |  |
|----------------------------------|--|
| Hon. LEONIGILDO A. CALIBARA, JR. | Municipal Vice Mayor / Presiding Officer |
| Hon. TERESA O. DEMETILLO         | SB Member                                |
| Hon. VICTOR S. SACDALAN          | SB Member                                |
| Hon. ZAIDAMEN S. PELANDOC        | SB Member                                |
| Hon. BARTOLOME B. LATAZA, JR.    | SB Member                                |
| Hon. EDWIN M. FORTUNADO, MPA     | SB Member                                |
| Hon. SANNY P. PAMLIHAN           | SB Member                                |
| Hon. ERES C. CONCEPCION          | SB Member                                |

Absent:

- |                              |                          |
|------------------------------|--------------------------|
| Hon. DEMOCRITO D. DIOLA, JR. | SB Member                |
| Hon. JOSE ROMMEL B. DEAROS   | SB Member/ABC President  |
| Hon. ELMER V. BONA           | SB Member/SKMF President |

**RESOLUTION NO. 2022 – 22**

RESOLUTION PROPOSING TO ENACT AN ORDINANCE PRESCRIBING A PERMIT FEE, CLEARANCE FEE AND CERTIFICATION FEE ON STREAMLINING PERMITTING FOR INTERNET SERVICE PROVIDER, TELECOMMUNICATION AND CABLES DEPLOYMENT AND / OR ELECTRIC POLES / POSTS AND TOWERS CONSTRUCTED AND ERECTED IN THE MUNICIPALITY OF ALAMADA, COTABATO AND FOR OTHER PURPOSES.

WHEREAS, to enact Ordinance on the local implementation of Revised Joint Memorandum Circular No. 01, series of 2021 of the Department of Information and Communications Technology (DICT), Department of the Interior and Local Government (DILG), Department of Human Settlements and Urban Development (DHSUD), Department of Public Works and Highways (DPWH), Civil Aviation Authority of the Philippines (CAAP), Anti-Red Tape Authority (ART), Department of Health (DOH),-Food and Drug Administration (FDA), Bureau of Fire Protection (BFP), and National Telecommunications Commission (NTC), dated 11 June 2021 on Revising and Expanding Joint Memorandum Circular No. 1, s-2020 or the "Streamlined Guidelines for the Issuance of Permits, License, and Certifications for the Construction of Shared Passive Telecommunications Tower Infrastructure (PTTIs);

WHEREAS, telecommunication and/or electric posts, poles and towers are developing everywhere in the Municipality of Alamada, Cotabato;

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**WHEREAS**, such towers, poles or posts cause risk to traffic and danger of the public if they are not proper maintained, and even as annoyance to the view or horizon of the municipality;

**WHEREAS**, Section 5, Article X of the 1987 Constitution, the Local Government Unit shall have the power to create its own sources of revenue and to levy taxes, fees, and charges subject to such guidelines and limitations as the Congress may provide, consistent with the basic policy of local autonomy. Such taxes, fees, and charges shall accrue exclusively to the local government;

**WHEREAS**, the primary purpose of this Ordinance is to regulate the construction and maintenance of shared passive telecommunication tower infrastructure; internet service provider cable deployment; distribution boxes; and the construction of electric posts and towers;

**WHEREAS**, the Department of the Interior and Local Government (DILG) and Department of Finance (DOF) Joint Memorandum Circular (JMC) No. 2019-01 issued "Guidelines for the Review, Adjustment, Setting, and/or Adoption of Reasonable Regulatory Fees and Charges of Local Government Units";

**WHEREAS**, the Municipal Government under the Local Government Code is vested with authority to impose regulatory fees and charges for activities and undertakings being done in the Municipality; and

**RESOLVED**, for this reason that the Municipal Local Government Unit of Alamada shall impose regulatory fees pursuant to the Municipal Police Power and serves to regulate for public interest.

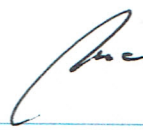
Be it **ORDAINED** by the Sangguniang Bayan of Alamada in Regular Session. THAT:

**ORDINANCE NO. 2022 – 5**

AN ORDINANCE PRESCRIBING A PERMIT FEE, CLEARANCE FEE, AND CERTIFICATION FEE ON STREAMLINING PERMITTING FOR INTERNET SERVICE PROVIDERS, TELECOMMUNICATION AND CABLES DEPLOYMENT AND / OR ELECTRIC POSTS AND TOWERS CONSTRUCTED AND ERECTED IN THE MUNICIPALITY OF ALAMADA, PROVINCE OF COTABATO AND FOR OTHER PURPOSES.

Author:

Hon. BARTOLOME B. LATAZA, JR.  
*Chairperson, Committee on Finance and Appropriation*



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**SECTION 1.** There shall be a local implementation for the purpose of prescribing:

1.1 The streamlined processes and requirements as to application for permits, clearances and certifications for the construction of Shared Passive Telecommunications Tower Infrastructure (PTTIs) and in Streamlining Permitting for Internet Service Providers, Telecommunication and Cables Deployment; and

1.2. The construction and erection of Electric posts and towers.

**SECTION 2. Legal References. –**

2.1. Section 301 of Republic Act No. 6541, as revise by Presidential Decree No. 1096, otherwise known as the "National Building Code of the Philippines" (NBCP) that: "No person, firm or corporation, including any agency or instrumentality of the government, shall erect, construct, alter, repair, move, convert or demolish any building or structure or cause the same to be done without first obtaining a building permit therefore from the Building Official assigned in the place where the subject building is located or the building work is to be done".

2.2. Section 309 of the NBCP provides that: "No building or structure shall be used or occupied and no change in the existing use or occupancy classification of a building or structure or portion thereof shall be made until Building Official has issued a Certificate of Occupancy thereof as provided in this Code".

2.3 The DPWH National Building Code Development Office Memorandum Circular No. 1, s-2005 provides that: "Until a Building Official (BO) is fully deputized by the Secretary of Public Works and Highways for a particular local government, the official designated by the concerned local chief executive through a Special Order to be responsible for the enforcement of the provisions of the NBCP as well as of its IRR shall serve as BO for said local government".

2.4 Republic Act No. 9485, as amended by Republic Act No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018".

2.5. DILG-DICT-DPWH-DTI Joint Memorandum Circular No. 2018- 01, titled "Guidelines in Streamlining the Process for the Issuance of Building Permits and Certifications of Occupancy".

2.6. DILG Memorandum Circular No. 2019-177, titled "Guidelines in the Integration of the Issuance of Barangay Clearance in the Permitting Processes of Cities and Municipalities".

2.7. DPWH National Building Code Development Office (NBCDO) Memorandum Circular NO. 1, s-2020, issued on 30 July 2020. Provides for the Unified Application Forms for Building permits and Certificates of Occupancy and Revised Prescribed Preformatted Building Permit and Certificate of Occupancy Forms.

2.8. Section 4(ii)(2) of R.A. No. 11494 provides that:

a. "(2) Streamlining of regulatory processes and procedures for the development and improvement of digital, internet and satellite technology infrastructure.

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b. Notwithstanding Section (eee) of this Act, all pending and new applications for the construction of cell sites, cell towers, roll out of fiber, installation of poles, ground terminals and other transmission or similar telecommunications and internet structure and structure and facilities shall be approved or disapproved with a nonextended period of seven (7) working days from the dates the application was received. An application which is not acted upon within such period shall deemed approved. Provided, that the advantages of temporary suspension of requirements and streamlining of regulatory processes shall also apply to other value-added service providers and internet service providers in the establishment and operation of necessary equipment and facilities, and use of necessary technologies in order to expand the coverage of broadband internet networks and provide connectivity to unserved and underserved communities.

c. No court, except the Supreme Court, shall issue any temporary restraining order, preliminary injunction or preliminary mandatory injunction against the construction of telecommunications infrastructure, including cell sites and tower.

2.9. For as long as a cooperative is duly registered with the Cooperative Development Authority under the provisions of R.A. 6938 it shall remain exempt from local taxation. However, it is emphasized that exemption enjoyed by cooperatives does not include payment of service charges or rentals for the use of property and equipment or public utilities owned by a local government, such as charges for actual consumption of water, electric power, toll fees for use of public roads and bridges, and the likes. (Philippine Law on Local Government Taxation, annotated, 2000 Edition.)


2.10. Supreme Court Decision on the case of the City of Cagayan de Oro versus Cagayan electric power and Light Company., Inc [G.R. No.224825, October 17, 2018; and Smart Communication, Inc. versus Municipality of Malvar, 727 Phil. 430,434 (2014)].

2.11. On Permit Fee of Zoning/Locational Clearance – [Sections 447 and 458 of RA 7160 And Housing & Land Use Regulatory Board (HLURB) in its “2013 Schedule of Fees”; Resolution No. 912, series of 2013, Board of Commissioners HLURB].

**SECTION 3.** “Section 4 (ii) (1) of RA No. 11494 otherwise known as “Bayanihan to Recover as One Act” provides that. – “(1) Temporary suspension of requirements to secure permits and clearance for the construction of telecommunications and internet infrastructure. Except for the Building Permit issued by the Office of the Building Official pursuant to Presidential Decree No. 1096 or the “National Building Code of the Philippines”, as amended, xxx, no national or local permit or clearances shall be required in the construction, installation, repair, operation and maintenance of telecommunications and internet infrastructure by independent tower companies registered with the DICT, or holders of authority granted by the National Telecommunications Commission (NCT) to public telecommunication entities, for a period of three (3) years from the effectivity of this Act.” (Approved effective July 7, 2021 up to July 8, 2024).

**SECTION 4. Definition of Terms:**

4.1. Action – refers to the written approval or disapproval made by a government office on the application or request submitted by an applicant or requesting party for processing;





4.2. Active Infrastructure – for purposes of active infrastructure sharing, this refer to the active elements of wire networks which are maintained and operated/managed by operators, such as antennas, antenna systems, transmitter/receivers, transmission system, radio frequency modules, channel elements, and other radio-communications systems;

4.3. Applicant – refers to any qualified person, firm, partnership, corporation, government or private institution/organization applying for the issuance of permits, licenses, and certifications;

4.4. Building Official (BO) – refers to the Executive Officer of the Office of the Municipal Engineering Office designated by the Municipal Mayor;

4.5. Building Permit – refers to a document issued by the Building Official to an owner/applicant to proceed with the construction, installation, addition, alteration, renovation, conversion, repair, moving, demolition or other work activity of a specific project/building/structure or portions thereof after the accompanying principal plans, specifications and other pertinent documents with the duly notarized application are found satisfactory and substantially conforming with the NBCP and its Implementing Rules and Regulation (IRR);

4.6. Business One-Stop Shop (BOSS) – refers to the single common site or location, or a single online website or portal designated for the Business Permit and Licensing System (BPLS) of an LGU to receive and process applications, receive payments and issue approved clearances, permit, or authorizations;

4.7. Business permit or Mayor's permit – refer to a document issued by the Municipal Head, authorizing an applicant to operate Active Infrastructure of the PTTI;

4.8. Certificate of Use – refer to a document issued by the Building Official certifying that the building/structure was completed and can be used in accordance with the approved use;

4.9. Construction – refers to all on-site work done in the site preparation, excavation, foundation, assembly of all components and installation of utilities;

4.10. Elevation – refer to the vertical distance of a point or a level, on or affixed to the surface of the Earth, measured from the mean sea level;

4.11. Fire Safety Evaluation Clearance (FSEC) – refers to the document issued by the BFP as a pre-requisite for the grant of Building Permit by the Office of the Building Official having jurisdiction upon determination that the evaluated plans are compliant with Republic Act No. 9514, otherwise known as "Revised Fire Code of the Philippines of 2008", and its IRR;

4.12. Fire Safety Inspection Certificate (FSIC) – refer to the document issued by the BFP upon determining that the required safety construction is in place, and fire protective and/or warning system are properly installed in accordance with the approved plans and specifications and in compliance with R.A. No. 9514 and its IRR;

4.13. One-Stop for Construction Permits (OSCP) – refers to a mechanism of coordination among the Office of the Building Official (OBO), Zoning Office, Assessor's Office, Treasurer's Office, other concerned offices at the local government, and the Office of the Municipal Fire Marshal through co-location of related functions and through a practical system of linkages;



4.14. Passive Telecommunications Tower Infrastructure (PTTI). –

a. Refers to all types of outdoor non-electronic telecommunications infrastructure or civil works, including but not limited to tower, mast, poles, and other similar infrastructure, as well as the facilities auxiliary thereto- built on the ground or installed in the buildings, walls, rooftops or other edifice – that are utilized for purposes of mounting antennas, transmitters/receivers, radio frequency modules, and other radio-communications systems as macro cell sites for the rendition of ICT services in the telecommunications network; and

b. The term shall include:

- i. The ducts, ladders, arresters, mounts, cable entrances, and the cable trays of the PTTI;
- ii. The shared fiber-optic and/or radio frequency cables or other similar equipment assemblies that make up the fronthaul;
- iii. its appurtenant shelters, sheds, cabins, cabinets or other similar house for the base-band units, radio units, and related electronic equipment, as well as the cable entrances thereof; and
- iv. its power supply and back-up power management systems; and € all other ancillary facilities as thereof may be necessary and pertinent for its proper, resilient, and continuous operation as a PTTI. These auxiliary and ancillary facilities need not necessarily have to be owned or managed by each mobile network operator;

4.15. JMC – refers to the Joint Memorandum Circular, revising and expanding JMC No. s. 2020; and

4.16. Shared PTTI – refer to PTTI which are non-exclusive and re accessible for common use in accordance with title III of DICT Department Circular No. 8, s. 2020.

**SECTION 5. Imposition of Fees.** There are hereby imposition of Fees on Permit, Certification and Clearance:

NO.	PARTICULAR	FEES & CHARGES	FREQUENCY OF PAYMENT	AMOUNT (PHP)
1	Cell Sites	Building Permit	Once	(1) PhP 23.00 per sq. mtrs. floor area (2) PhP 1,000.00 per Structure
		Locational Clearance	Once	(1) Below 2 million – PhP 7,200.00 (2) Over 2 million- PhP 7,200.00 plus (1/10 of 1% of cost in excess of 2 million)
2	Telecommunication / Electrical Tower	Mayor's Permit	Annually	Php 500.00 per tower
	Telecommunication / Electrical Post/Pole			300.00 per post/pole
3	Alteration and/or expansion (Affected areas per cost only)	Same as the original application		

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NO.	PARTICULAR	FREQUENCY OF PAYMENT	ELECTRONICS FEE (IN PHP)
4	Central Office switching equipment, remote switching units, concentrators, PABX/PBX'S, cordless/wireless telephone and communication systems, intercommunication system and other types of switching/routing/distribution equipment used for voice, data image text, facsimile, internet service, cellular, paging and other types/forms of wired or wireless communication.	Once	2.40 per port
5	Broadcast station for radio and TV for both commercial and training purposes, CATV headed, transmitting/receiving/relay radio and broadcasting communications stations, communications centers, switching centers, control centers, 1,000.00 per operation and/or maintenance centers, call centers, cell sites, equipment silos/shelters and other similar locations/structures used for electronics and communications services, including those used for navigational aids, radar, telemetry, tests and measurements, global positioning and personnel/vehicle location.	Once	1,000.00 per location
6	Automated teller machines, ticketing, vending and other types of electronic dispensing machine, telephone booths, pay phones, coin changers, location or direction-finding systems, navigational equipment used for land, aeronautical or maritime applications, photography and reproduction machines x-ray, scanners, ultrasound and other apparatus, equipment used for medical, biomedical, laboratory and testing purposes and other similar electronic or electronically-controlled apparatus or devices, whether located indoors or outdoors.	Once	10.00 per unit
7	Electronics and communications outlets used for connection and termination of voice, data, computer (including workstations, servers, routers, etc.), audio, video, or any form of electronics and communications services, irrespective of whether a user terminal is connected.	Once	2.40 per outlet
8	Station/terminal/control point/port/central or remote panels/outlets for security and alarm systems (including watchman system, burglar alarms, intrusion detection systems, lighting controls, monitoring and surveillance system, sensors, detectors, parking management system, barrier controls, signal lights, etc.), electronics fire alarm (including early-detection systems, smoke detectors, etc.), sound reinforcement/background, music/paging/conference systems and the lie, CATV/MATV/CCTV and off-air television, electronically-controlled conveyance systems, building automation, management systems and similar types of electronic or electronically-controlled installations whether a user terminal is connected.	Once	2.40 per termination
9	Studios, auditoriums, theaters, and similar structures for radio and TV broadcast, recording, audio/video reproduction / simulation and similar activities.	Once	1,000.00 per location
10	Antenna towers/masts or other structures for installation of any electronic and/or communications transmission/reception.	Once	1,000.00 per Structure
11	Electronic or electronically-controlled indoor and outdoor signages and display systems, including TV monitors, multimedia signs, etc.	Once	50.00 per unit
12	Poles and attachment: i. Per Pole (to be paid by pole owner) ii. Per attachment (To be paid by any entity who attaches to the pole of others)	Once	20.00 20.00
13	Other types or electronically-controlled device, apparatus, equipment, instrument or unit not specifically identified above.	Once	50.00 per unit

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**SECTION 6. Schedule of Fees and Charges of the Revised Internal Rules and Regulations (IRR) of the National Building Code of the Philippines (NBCP):**

**1. Building Floor Area**

For Business and Mercantile in Nature including Cell (Mobile) Phone Towers:

Area in Sq.m.	Fee per Sq.m.
Up to 500	23.00
Above 500 to 600	22.00
Above 600 to 700	20.50
Above 700 to 800	19.50
Above 800 to 900	18.00
Above 900 to 1000	17.00
Above 1000 to 1500	16.00
Above 1500 to 2000	15.00
Above 2000 to 3000	14.00
Above 3000	12.00

**2. Electrical Fees**

For Business and Mercantile in Nature including Cell (Mobile) Phone Towers

a. Total Connected Load	Fee
5 kVA or less	200.00
Over 5 kVA to 50 kVA	200.00 + 20.00/kVA
Over 50 kVA to 300 kVA	1,100.00 + 10.00/kVA
Over 300 kVA to 1,500 kVA	3,600.00 + 5.00/kVA
Over 1,500 kVA to 6,000 kVA	9,600.00 + 2.50/kVA
Over 6,000 kVA	20,850.00 + 1.25/kVA
b. Total Transformer/Uninterrupted Power Supply (UPS) Generator Capacity	
5 kVA or less	40.00
Over 5 kVA to 50 kVA	40.00 + 4.00/kVA
Over 50 kVA to 300 kVA	220.00 + 2.00/kVA
Over 300 kVA to 1,500 kVA	720.00 + 1.00/kVA
Over 1,500 kVA to 6,000 kVA	1,920.00 + 0.50/kVA
Over 6,000 kVA	4,170.00 + 0.25/kVA
c. Pole/Attachment Location Plan Permit	
Power Supply Pole Location	30.00/pole
Guying Attachment	30.00/attachment

**3. Electronics Fee**

Antenna towers/masts or other structures for installation of any electronic and/or communications transmission/reception	1,000 per structure
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**4. Accessories of the Building / Structure Fees**

Construction/Erection of towers: Including Radio and TV towers, water tank supporting structures and the like:

Use of Character of Occupancy	Self-Supporting	Tylon (Guyed)
Commercial up to 10 meters in height	2,400.00	240.00
Every meter or fraction thereof in excess of 10 meters	120.00	12.00

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**5. Certificate of Use / Occupancy**

Towers such as for Radio and TV Transmissions, cell site, sign, (ground or roof type) and water tank supporting structures and the like in any location shall be imposed fees as follows:

First 10.00 meters of height from the ground	800.00
Every meter or fraction thereof in excess of 10.00 meters	50.00

**6. Accessory Fees**

<b>Ground Preparation and Excavation Fee</b>	<b>Fee per cu.m.</b>
Per cu. Meters of excavation	3.00

**7. Annual Inspection Fee**

**a. Ground Preparation and Excavation Fee**

<b>Area in Sq.m.</b>	<b>Fee per cu.m.</b>
Floor area up to 100.00 sq. meters	120.00
Above 100.00 sq. meters up to 200.00 sq. meters	240.00
Above 200.00 sq. meters up to 350.00 sq. meters	480.00
Above 350.00 sq. meters up to 500.00 sq. meters	720.00
Above 500.00 sq. meters up to 750.00 sq. meters	960.00
Above 700.00 sq. meters up to 1,000.00 sq. meters	1,200.00
Every 1,000.00 sq. meters or its portion in excess of 1,000.00 sq. meters	1,200.00

**b. Electrical Inspection Fee**

Annual Inspection Fees are the same as in Section 6 (2) of this Schedule

**c. Electronics Inspection Fees**

Annual Inspection Fees are the same as in Section 6 (3) of this Schedule

**SECTION 7.** For this purpose, the Municipal Engineer shall conduct a regular inventory of:

- 7.1. Shared Passive Telecommunication Tower Infrastructures;
- 7.2. Internet Service Provider Telecommunication and Cables Deployment;
- 7.3. Distribution Box; and

7.4. Erection of Electric Posts or Tower in the Municipality, indicating the respective owners thereof, and submit the same to the Municipal Treasurer for purposes of imposing the fee and charges under this Ordinance.

**SECTION 8. Regulated Acts.** – It shall be unlawful for any electrical power supplier, telecommunication company, or cable network or any other person to:

8.1. Install, erect or construct telephone post, electric posts, telecommunication posts. Cable network and the like without securing a permit from the Municipal Local Government Unit of Alamada Engineering Office and approved by the Municipal Mayor;

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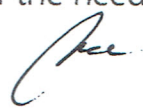


- 8.2. Install line/drop wires exceeding one hundred (100) meters from the last DP of Tap Off Point in the Central Business District (CBD);
- 8.3. Install cables, wires and accessories below eighteen (18) feet parallel above the ground and twenty-one (21) feet across the road;
- 8.4. Install multiple line/drop wires serving the same building that has provision for telecommunications and cable lines;
- 8.5. Install unmarked telecommunication wires and cables or temporary wires and cables without permission and agreement of removal after use;
- 8.6. Install dangling (hanging), loose, untied wires and cables;
- 8.7. Install improper connections, splices joints and other termination works not in conformity with existing standards of the industry;
- 8.8. Retain idle poles, wires and cables and other overhead line Accessories without further use;
- 8.9. Digging and excavating in streets for purposes of laying electric wires, telecommunication and television cables without securing a permit from the Municipal Engineer's Office and approved by the Municipal Mayor; and
- 8.10. In cases of calamities or other fortuitous events were immediate restoration if all lines of communication are essential for the protection of lives and property, permits/clearances shall no longer be necessary for all essential works/activities in relation to said restoration works/activities.

**SECTION 9. Fees Incentives.** – Permit and clearance Fees shall be temporary suspended until 08 July 2024 except for the Building Permit issued by the Office of the Building Official.

**SECTION 10.** Issuance of permits, clearances and certifications or authorizations for the installation and operation of telecommunication, broadcast towers, facilities, equipment and service with complied necessary documents shall be a total of seven (7) working days and if the granting authority fails to approve or disapprove an application for permits, clearances and certifications or authorization within the prescribed processing time, said application shall be deem approved.

**SECTION 11. Guidelines on Removal of Nuisance and Sub-Standard Structures.** – Any structure and accessory that is not removed after the lapse of sixty (60) days from receipt of written notice, or such period required by the office of the Building Official, shall be removed by the Municipal Engineer's office to be assisted by the Municipal General Services office subject to the permission of the Municipal Mayor. To adopt the DPWH Memorandum Circular prescribing the guidelines and procedures on the proper payment of compensation and/or recovery of cost in the event of the need to relocate an electric and/or telecommunication pole.





**SECTION 12. Cost Incurred Formula.** – Removal/Dismantling Cost Incurred + Man Hour + Equipment Cost.

**SECTION 13. Implementing Offices.** – This Ordinance shall be implemented by the following:

13.1. The Municipal Engineer’s office shall issue road-of-way clearance as to street diggings intended to lay electric, telecommunication wires and cables, except for the national roads which are under the jurisdiction of the Department of Public Works and Highways;

13.2. The Office of the Building Official shall accept, evaluate and issue permits and other authorization for the erection of poles and shall monitor compliance of the permit and issue notice of violation;

13.3. The Municipal Administrator shall accept, hear and evaluate appeals and submit recommendation to the Municipal Mayor and shall remove the nuisance and substandard structures;

13.4. The Municipal General Services Office shall safe-keep all removed nuisance and sub-standard structures;

13.5. Reporting (from the Barangay Local Government Unit).

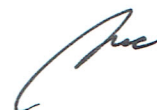
**SECTION 14. Rules on Non-Payment/Delinquent.** – Civil Remedies, the civil remedies for the collection of fees, or charges, and related surcharges and interest resulting from delinquency shall be:

a. By administrative action through distraint of goods, chattels, or effects, and other personal property of whatever character, including stocks and other securities, debts, credits, bank account, and interest in and rights to personal property, and by levy upon real property and interest in or rights to real property;

b. By judicial action; and

c. Failure to pay the fees and charges and/or (tax) other collectibles by the Municipality mentioned herein within the time specified for the payment will subject the violator to an administrative penalty or surcharge at the rate of twenty-five (25%) percent of the amount of tax plus interest at the rate of two percent (2%) a month or fraction thereof until the full amount is totally paid.

NO.	COURSE OF ACTION AND CONSTRAINT		REGLEMENTARY PERIOD OF NOTICES
1	1 <sup>ST</sup> Offense	Issuance of 1 <sup>st</sup> Notice: Notice of Non-Payment/ Delinquency/Non-Compliance	1 <sup>st</sup> Notice shall be twenty (20) days upon receipt.
2	2 <sup>nd</sup> Offense	Issuance of 2 <sup>nd</sup> Notice: Notice of Violation	2 <sup>nd</sup> Notice shall be fifteen (15) days upon receipt.
3	3 <sup>rd</sup> Offense	Issuance of 3 <sup>rd</sup> Notice: Administrative Action and/or Judicial Remedy	3 <sup>rd</sup> Notice shall be ten (10) days upon receipt







**SECTION 15. Incorporation Clause.** – All National laws, Memorandum Circulars and Jurisprudence are hereby incorporated herein and made an integral part hereof. In case of conflict as may determine by competent court, such laws shall prevail and have precedence over the provisions of this Ordinance.

**SECTION 16. Separability Clause.** – If any part of this Ordinance shall be declared as invalid by any competent jurisdiction, other parts not affected thereby shall remain in effect.


**SECTION 17. Repealing Clause.** – All Ordinances, Rules and Regulations, or parts thereof, whose provisions are in conflict with, or contrary to the provisions of this Ordinance are hereby repealed, amended and modified accordingly.

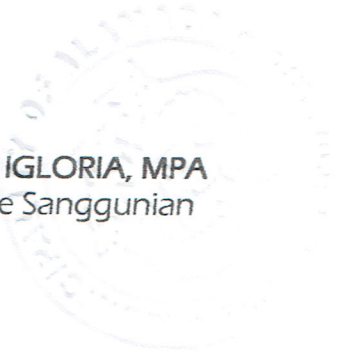
**SECTION 18. Effectivity Clause.** – This Ordinance shall take effect upon approval.

ENACTED by the Sangguniang Bayan in its Regular Session held on August 8, 2022.

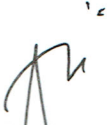
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CERTIFIED CORRECT:

  
RINA MARIE C. IGLORIA, MPA  
Secretary to the Sanggunian



ATTESTED AND CERTIFIED  
TO BE DULY ENACTED:

  
LEONIGILDO A. CALIBARA, JR.  
Municipal Vice Mayor / Presiding Officer

APPROVED:

  
JESUS NONATO SACDALAN  
Municipal Mayor

Date: \_\_\_\_\_