



Republic of the Philippines  
 REGION XII  
 Province of Cotabato  
 Municipality of Alamada  
**OFFICE OF THE SANGGUNIANG BAYAN**

OFFICE OF THE VICE GOVERNOR AND  
 SANGGUNIANG PANLALAWIGAN  
 Amas, Kidapawan City  
**RECEIVED**  
 Date: 11/16/2022 Time: 12:49  
 Signature: *[Signature]*

EXCERPT FROM THE MINUTES OF THE SPECIAL SESSION OF THE 11<sup>th</sup> SANGGUNIANG BAYAN OF THE MUNICIPALITY OF ALAMADA, PROVINCE OF COTABATO HELD AT SB SESSION HALL, 2<sup>ND</sup> FLOOR, MUNICIPAL BUILDING ON OCTOBER 25, 2022 AT 9:00 IN THE MORNING.

Present:

Hon. LEONIGILDO A. CALIBARA, JR.	Municipal Vice Mayor / Presiding Officer
Hon. TERESA O. DEMETILLO	SB Member
Hon. VICTOR S. SACDALAN	SB Member
Hon. ZAIDAMEN S. PELANDOC	SB Member
Hon. BARTOLOME B. LATAZA, JR.	SB Member
Hon. EDWIN M. FORTUNADO, MPA	SB Member
Hon. SANNY P. PAMLI-IAN	SB Member
Hon. ERES C. CONCEPCION	SB Member
Hon. DEMOCRITO D. DIOLA, JR.	SB Member
Hon. JOSE ROMMEL B. DEAROS	SB Member/ABC President

Absent:

Hon. ELMER V. BONA	SB Member/SKMF President
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**ORDINANCE NO. 2022 – 12**

**AN ORDINANCE INSTITUTIONALIZING THE MUNICIPALITY'S TERTIARY SCHOLARSHIP PROGRAM AND APPROPRIATING FUNDS THEREOF.**

*Sponsored by:*

Hon. EDWIN M. FORTUNADO, MPA  
*Chairperson, Committee on Education*

*Co-Sponsors:*

Hon. BARTOLOME B. LATAZA, JR.  
 Hon. ZAIDAMEN S. PELANDOC  
 Hon. TERESA O. DEMETILLO  
 Hon. ERES C. CONCEPCION  
 Hon. VICTOR S. SACDALAN

**WHEREAS**, it is the policy of the State to provide quality education at all levels for Filipinos;

**WHEREAS**, the Philippine Constitution provides that the State shall: (1) establish, maintain, and support a complete, adequate, and integrated system of education relevant to the needs of the people and society; and (2) establish and maintain a system of scholarship grants, student loan programs, subsidies and other incentives which shall be available to deserving students in both public and private schools, especially to the underprivileged;

**WHEREAS**, the Local Government Unit of Alamada, in support to the Republic Act No. 10931, an Act promoting universal access to quality tertiary education by providing for free tuition and other school fees in state universities and colleges, local universities and colleges and state-run technical-vocational institutions, establishing the tertiary education subsidy and student loan program, strengthening the unified student financial assistance system for tertiary education, and appropriating fund therefor;

**WHEREAS**, adhering to such mandates, and to uphold the right to education of the underprivileged, the Municipality of Alamada undertakes a program aimed at providing educational grants to indigent but deserving and qualified college students;

**NOW THEREFORE**, on motion of SB Member **EDWIN M. FORTUNADO, MPA**, Chairperson, Committee on Education, duly seconded **UNANIMOUSLY**, it was;

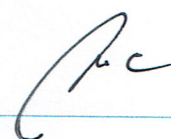
**BE IT ENACTED** by the Sangguniang Bayan of Alamada in Special Session, that:

**SECTION 1. SHORT TITLE.** – This ordinance shall be known as ***“THE TERTIARY SCHOLARSHIP ORDINANCE OF ALAMADA 2022”***

**SECTION 2. CREATION.** – The scholarship program for the benefit of the municipality’s indigent but deserving students is hereby created.

**SECTION 3. OBJECTIVES.** – This Scholarship Program aims to:

- a) Promote and uphold the right to education of the poor and underprivileged;
- b) Provide free technical vocational and college education to the poor but deserving students.
- c) Help in the alleviation of families living below the threshold level.





**SECTION 4. DEFINITION OF TERMS.** – As used in this ordinance, the following terms and phrases shall mean as follows:

- a) **Scholarship Grant** – an educational assistance offered to students taking up College Degree Courses.
- b) **Guardian** – a person who looks after and is legally responsible for people who are unable to provide for their own needs.

Per Department of Education, Department Order No. 54, series of 2009 dated June 1, 2009, a guardian is hereby defined as any of the following:

- 1) an individual authorized by the biological parent/s to whom the care and custody of the student has been entrusted;
  - 2) a relative of the student within the fourth degree of consanguinity or affinity, provided that said relative has the care and custody over the child;
  - 3) an individual appointed by a competent court or through a Barangay Certification as the legal guardian of the student; or
  - 4) in case of an orphan, the individual / institution who has the care and custody of the student.
- c) **Accredited Partner Education Institution** – schools willing to admit LGU scholars under agreed terms and conditions.
  - d) **Deserving student** – a student garnered a passing grade.

**SECTION 5. SCOPE AND COVERAGE.** – The Scholarship Grant shall cover indigent but deserving students residing in the Municipality of Alamada, Province of Cotabato. Among whom are incoming college freshmen students and those presently enrolled in the accredited partner educational institutions within the municipality who meet the qualification provided in this Ordinance.

**SECTION 6. SCHOLARSHIP COUNCIL.** – There is hereby created a Scholarship Council which shall be composed of the following:

- |   |                   |
|---|-------------------|
| a) Municipal Mayor                              | -Chairperson      |
| b) Municipal Vice Mayor                         | -Vice Chairperson |
| c) Chairperson, SB Committee on Education       | -Member           |
| d) Chairperson, SB Committee on Rules           | -Member           |
| e) MPDC   | -Member           |
| f) Municipal Social Welfare and Dev't Officer   | -Member           |
| g) Municipal Health Officer                     | -Member           |
| h) Alamada Municipal School Adopter             | -Member           |
| i) Municipal Cluster Head (Secondary)           | -Member           |
| j) Municipal PTA Federation President           | -Member           |
| k) Accredited Partner Education Institution     | -Member           |
| l) Administrative Officer (Office of the Mayor) | -Secretariat      |
| m) Municipal Planning Office Staff              | -Secretariat      |

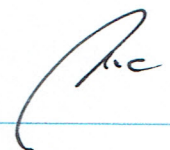
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**SECTION 7. FUNCTIONS.** – The Scholarship Council shall have the following functions:

- a) Determine the number of scholars to be accommodated in the succeeding school year.
- b) Determine the amount of fund to be appropriated for the operation and implementation of this program for the succeeding fiscal year.
- c) Approve the college or university where the scholars may study;
- d) Determine other benefits that may be enjoyed by scholars;
- e) Approve the result of the official ranking of students;
- f) Oversee and monitor the grantee's scholastic progress and their management of the fund.
- g) Settle disputes/complaints of grantees regarding their scholarship;
- h) Evaluate, review, and endorse to the Local Chief Executive for approval;
- i) Perform such other functions as necessary to the achievement of the objectives of the program;
- j) Meet at least twice a year, preferably two (2) months prior to the usual start of the semester of accredited partner educational institutions.

**SECTION 8. THE SCHOLARSHIP PROGRAM SECRETARIAT.** – The designated administrative officer or staff from the Office of the Mayor shall serve as the program focal person and head of scholarship secretariat with the following duties and functions:

- a) Disseminate the scholarship program throughout the municipality;
- b) Receive, pre-assess and process the application for the scholarship program;
- c) Handle the posting of the official list of qualified scholars;
- d) Prepare and process the Memorandum of Agreement for the scholarship arrangements between the municipality and the accredited schools;
- e) Act as the coordinator of the scholars;
- f) Provide documentation of proceedings, preparation of reports and such other functions as maybe required by the Council.






**SECTION 9. QUALIFICATIONS.** – To avail of this Scholarship Program, applicants must possess the following qualifications:

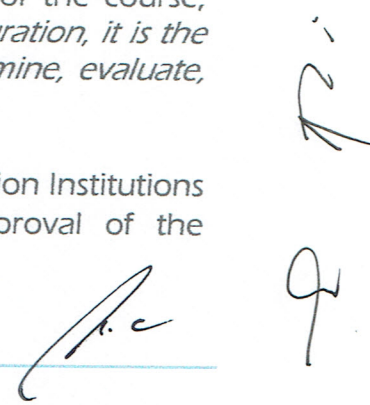
- a) Must be a Filipino citizen;
- b) Must be a bonafide resident of the Municipality of Alamada for at least three (3) years prior to the start of the school year;
- c) Must be a registered voter in the Municipality of Alamada or for those who are not of legal age, any one of the parents/guardians must be a registered voter in the Municipality of Alamada;
- d) Combined gross annual income of parents or combined family income must not exceed PhP120,000.00;
- e) Must be of good moral character;
- f) Must not be a recipient or grantee of any scholarship or any other educational financial assistance;
- g) Must not be a graduate of any degree;
- h) Must pass the qualifying examination of the accredited partner educational institution;

**SECTION 10. DOCUMENTARY REQUIREMENTS.** – Applicant must submit the following requirements;

- a) Duly accomplished Scholarship Application Form;
- b) School Form 9 (Report Card) (Photocopy signed by the Principal);
- c) Certificate of Good Moral Character from the last school attended;
- d) Barangay Certification as to the applicant's residency and indigency;
- e) Voter's Certificate (or for those who are not of legal age, any one of the parents);

**SECTION 11. CONDITIONS.** – The recipients of the scholarship grant under this program shall comply with the following conditions:

- a) Carry a full semestral/trimestral load as prescribed in the course curriculum and finish within the normal duration of the course; however, in case of the *expansion of the course duration*, it is the *sole discretion of the Scholarship Council to determine, evaluate, and decide over the matter.*
- b) May transfer only in the participating Higher Education Institutions or may shift only in priority courses upon approval of the Scholarship Council;

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- c) Except for meritorious reasons, no grantee shall be allowed to defer enrolment during the semester/trimester;
- d) Maintain satisfactory academic performance or a passing grade, in accordance with the policies and standards of the school and the scholarship program;
- e) Must not have a failing grade in any of the enrolled subjects. In case of having a failing grade of either one (1) or more of the enrolled subjects, a recipient shall be disqualified in availing the scholarship program;
- f) The Scholarship Council shall decide on the status of the grantee with special concerns;
- g) A scholarship program recipient shall render a Return Service, at least 60 hours every year, or as may be assigned by the Scholarship Council, in coordination with the MENRO and MPDO; and
- h) Comply with all other conditions as the Scholarship Council and the School may prescribe.


**SECTION 12. RANKING AND QUOTA SYSTEM.** – Students who apply for the Scholarship Program shall be ranked based on combined family income as provided for under this Ordinance. The number of slots for scholars shall be determined by the Scholarship Council.

**SECTION 13. LIMITATIONS.** – Only one (1) member of the immediate family can avail of the Scholarship grant.

**SECTION 14.** A Memorandum of Agreement embodying all the conditions of this Scholarship Grant shall be signed by the qualified scholars of the Municipal Government. A separate Memorandum of Agreement shall be signed by the Municipal Government of Alamada with the selected and accredited partner educational institutions embodying all the conditions of this Scholarship Grant.

**SECTION 15. PAYMENT OF SCHOLASTIC FEES.** – Scholarship grant in the amount of Five Thousand Pesos (P5,000.00) per semester, or Ten Thousand Pesos (P10,000.00) per year shall be paid by the Municipal Government directly to the scholar-grantee. The determination or adjustment of the amount of grant shall be left to the sound discretion of the Scholarship Council.

**SECTION 16.** Funds necessary for the operation and implementation of this program shall be appropriated for this purpose. The funds shall be chargeable against appropriate accounts annually provided by the Municipality and other funding sources available.



**SECTION 17. SEPARABILITY CLAUSE.** – If, for any reason or reasons, any part or provision of this Ordinance is held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.


**SECTION 18. REPEALING CLAUSE.** All Ordinances and Executive Orders or part or parts thereof which are inconsistent with any of the provision of this Ordinance are hereby repealed or modified.

**SECTION 19. EFFECTIVITY** – This Ordinance shall take effect upon its approval.

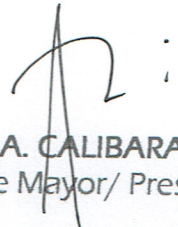
ENACTED this 25<sup>th</sup> day of October 2022 at Alamada, Cotabato.

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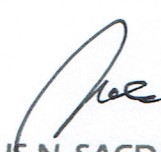
CERTIFIED CORRECT:

  
RINA MARIE C. IGLORIA, MPA  
Secretary to the Sanggunian

ATTESTED AND CERTIFIED  
TO BE DULY ENACTED:

  
LEONIGILDO A. CALIBARA, JR.  
Municipal Vice Mayor/ Presiding Officer

APPROVED:

  
JESUS N. SACDALAN  
Municipal Mayor

Date: Nov. 14, 2022